

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: September 28, 2023
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Gentek

Seconded by: Commissioner Brannon

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$18,042.36

Transferred: \$ 28,042.36 and \$2,907.53 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Wareham

Seconded by: Commissioner Gentek

Motion to transfer funds and pay the bills made by:

Commissioner Wareham

Seconded motion made by: Commissioner Gentek

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: Received renewal application for 2016 Tahoe. EZ pass monthly statements. Lincoln Financial SUMMARY Report from Losap for months 6/1/23-8/31/23. Bureau of Fire Safety site plan review. The Press Certification for publication of the financial synopsis. ID Cards for vehicles for upcoming policy. Publication notices for upcoming Budget meeting with fire house on 10/5, 6pm. Resolution authorizing award of contract for Insurance. Request for information relative to the Bank of American P-Card.

OUTGOING MAIL/EMAIL:

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-Fire company is supposed to be submitting their budget wish list.

Vice Chairman-

COMMITTEE REPORTS

FIRE BUREAU- Sept meeting was held at Township Hall with other commissioners being invited. All 5 of our commissioners were in attendance. Discussion was being held on Maintenance Crew and if beneficial to other companies. All finances were discussed.

FIRE APPARATUS-All good

ISO-Progress

HYDRANTS- Craig Loper still working on issues. Standstill

LOSAP-Summary for months 6/1/23-8/31/23..

INSURANCE-New renewal has been awarded and new id cards given to chief.

FIXED ASSETS-Progress

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Windows Tablet for fire company. Progress. Vehicles lettered. Progress

11. NEW BUSINESS -

12. RESOLUTION- 2023-13 Award of Insurance to Brown and Brown, Motion by Gentek, 2nd by Brannon. All ayes

13. OPEN COMMENTS FROM THE PUBLIC- Hall rental on October 26 so meeting hall will be occupied. Cracks have been found in wall near 656. Appears cracks are from settlement and in combination with last storm. Getting estimates. Recruitment to help sell things is being researched.

14. ANNOUNCEMENT OF NEXT MEETING

DATE: October 26, 2023

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Gentek

Seconded by: Commissioner Brannon

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.